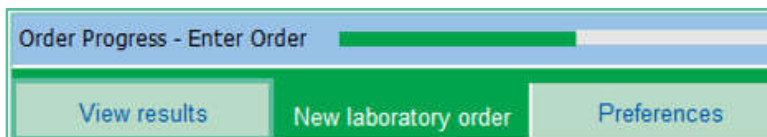


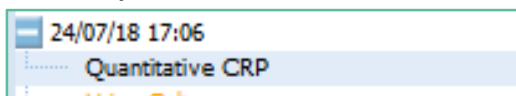


FAQ – How to request additional tests on an eOrder after sample collection?

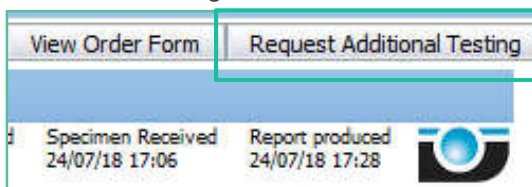
- 1.1.1 With patient on the palette, open the eOrder web form and click on the View Results tab in the bottom left hand corner.



- 1.1.2 In the results tree, check that the order is black, red or orange (showing that it has been processed by the laboratory), then click on the order you want to add to.



- 1.1.3 On the top right, the eOrder form will then display the Request Additional Testing Tab.



- 1.1.4 Click on the tab to open the order screen.
- 1.1.5 Points to note:
- 1.1.5.1 The eOrder form will **ONLY** permit you to select tests for which the existing sample is valid.
 - 1.1.5.2 If the sample type is not suitable or is out of date, the test will be greyed out and you will not be able to select it.
 - 1.1.5.3 If a test is required **urgently**, you should **phone the request through to the laboratory**.



FAQ – How to request additional tests on an eOrder after sample collection?

1.1.6 Tick the additional tests you require, then click on Next.

The screenshot shows a web form with tabs at the top: Standard Lab Form, Less Frequent Form, Histology Form, Cytology/Micro Form, Antenatal Form, and Additional. The 'Additional' tab is selected. The form is divided into three main columns: Biochemistry, Haematology, and Microbiology. Each column has a list of tests with checkboxes. In the Biochemistry column, 'Diabetes' is highlighted. In the Haematology column, 'Iron Studies with Ferritin' is checked. In the Microbiology column, 'Urine Microbiology' is checked. There are also sections for 'Antenatal' and 'Immunology' tests.

Biochemistry	Haematology	Microbiology
<input type="checkbox"/> Lipid Test	<input type="checkbox"/> Complete Blood Count	<input type="checkbox"/> Urine Microbiology
<input type="checkbox"/> Liver Function Tests	<input checked="" type="checkbox"/> Iron Studies with Ferritin	<input type="checkbox"/> Vaginal Swab
<input type="checkbox"/> Alkaline Phosphatase	<input type="checkbox"/> Ferritin	<input type="checkbox"/> Urethral Culture
<input type="checkbox"/> GGT	<input checked="" type="checkbox"/> Vit B12 And Folate	<input type="checkbox"/> Genital (external) Culture
<input type="checkbox"/> ALT	<input type="checkbox"/> INR Prothrombin Ratio	<input type="checkbox"/> Chlamydia/gono PCR - Vaginal
<input type="checkbox"/> TSH	<input type="checkbox"/> INR - Dosed via INR Online	<input type="checkbox"/> Chlamydia/gono PCR - Urine
<input type="checkbox"/> Electrolytes (Na/K)	Antenatal	<input type="checkbox"/> Trichomonas PCR - Vaginal
<input type="checkbox"/> Creatinine	<input type="checkbox"/> 1st Antenatal screen & HIV	<input type="checkbox"/> Trichomonas PCR - Other
<input type="checkbox"/> Uric Acid	<input type="checkbox"/> 1st Antenatal screen no HIV	<input type="checkbox"/> Herpes simplex PCR
<input type="checkbox"/> Calcium/phosphate	<input type="checkbox"/> Subsequent Antenatal	<input type="checkbox"/> Throat Culture
<input type="checkbox"/> PSA	<input type="checkbox"/> Glucose Challenge 50g	<input type="checkbox"/> Ear Culture
<input type="checkbox"/> LH	<input type="checkbox"/> HCG Pregnancy	<input type="checkbox"/> Eye Culture
<input type="checkbox"/> FSH	Immunology	<input type="checkbox"/> Nasal Culture
<input type="checkbox"/> Progesterone	<input type="checkbox"/> CRP	<input type="checkbox"/> Mouth Culture
<input type="checkbox"/> Oestradiol	<input checked="" type="checkbox"/> Rheumatoid Factor	<input type="checkbox"/> Wound Culture
<input type="checkbox"/> CVRA profile	<input type="checkbox"/> Coeliac Screen	<input type="checkbox"/> Skin Culture
Diabetes	<input type="checkbox"/> EBV	<input type="checkbox"/> Sputum Bacterial Culture

1.1.7 The draft order will be displayed for you to review.

1.1.8 Click on Place Order to finish.

1.1.9 The additional test request is emailed automatically to the laboratory.

1.1.10 The additional tests will show in the eOrder form as usual, and will be listed with the original order.

The screenshot shows a list of tests in a form. At the top, there is a timestamp '24/07/18 17:06'. Below it, the tests are listed: 'Quantitative CRP', 'Urine Culture', 'Electrolytes (Na/K)', and 'Iron Studies with Ferritin'. The 'Electrolytes (Na/K)' and 'Iron Studies with Ferritin' are highlighted with a green box.